



CANNON BUILDING
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**STATE OF DELAWARE
BOARD OF ARCHITECTS**

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, April 6, 2016 at 1:30 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	May 4, 2016

MEMBERS PRESENT

Kevin Wilson, Professional Member, President
John Mateyko, Professional Member Secretary
Paul Guggenberger, Professional Member, Secretary
Robert Maffia, Professional Member
Rosemarie Vanderhoogt, Public Member
Todd Breck, Professional Member (arrived at 1:58 p.m.)

MEMBERS ABSENT

Elizabeth Happoldt, Public Member
Donnell McNair, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jessica Williams, Administrative Specialist III
Meaghan Jerman, Directors Assistant
Jennifer Singh, Deputy Attorney General

OTHERS PRESENT

Nancy Payne

CALL TO ORDER

Mr. Wilson called the meeting to order at 1:40 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Guggenberger, seconded by Mr. Mateyko, to approve the minutes from the March 2, 2016 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Discussion on Amendments to the Rules and Regulations

The Board reviewed the current rules and regulations for possible revisions. The Board agreed to continue the review at the May meeting emphasizing on the training requirements.

Discussion on Architects/Engineers Handbook

The Board reviewed revisions made to the handbook during the March meeting. Mr. Breck offered additional revisions that should be made. Mr. Guggenberger will update the handbook with the new revisions discussed today and have a draft ready for review at the May meeting.

Re-Consider Consent Agreement – Erik Kampmann

After review, a motion was made by Mr. Maffia, seconded by Mr. Wilson, to accept the consent agreement for Erik Kampmann as presented. The motion was unanimously carried.

NEW BUSINESS

Ratification of Reciprocity Applications – NCARB Certificate

A motion was made by Mr. Breck, seconded by Mr. Guggenberger, to approve the ratified architect applications of Brenden Frederick, Benjamin Bakas, Babak Eslahjou, Timothy Maddox and Frank Aiello. The motion was unanimously carried.

Ratification of Certificate of Authorization Applications

A motion was made by Mr. Breck, seconded by Ms. Vanderhoogt, to approve the ratified Certificates of Authorization for Delta Engineers, Architects, & Land Surveyors, P.C., Jonathan Nehmer & Associates, Inc., and LK Architecture, Inc. The motion was unanimously carried.

Request for Wall Certificate

The Board signed wall certificates for Allison Paul, Todd Breck and Brenden Frederick.

Review of Examination Applications

After review, a motion was made by Mr. Guggenberger, seconded by Mr. Breck, to approve the examination application of Jonathan Selway. The motion was unanimously carried.

Review of Reciprocity Applications – Direct Application

A motion was made by Mr. Guggenberger, seconded by Mr. Wilson, to approve the architect application of Mark Blasch. The motion unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Mr. Wilson gave an update from the NCARB Annual meeting that he attended.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be May 4, 2016 at 1:30 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Breck, seconded by Mr. Guggenberger, to adjourn the meeting at 4:05 p.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II